



# WAITEMATĀ HEALTH EXCELLENCE AWARDS

## 2019 Application Pack

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## Introduction

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Applications for the 2019 Health Excellence Awards are now open through to midnight ~~Sunday 2nd June 2019~~. Entry deadline now extended until midnight Sunday 30 June 2019.

The Waitematā District Health Board Health Excellence Awards are open to anyone who works within the DHB or provides health services within the Waitematā district.

We are looking to celebrate everything our people do to improve health outcomes and patient experience.

Individuals or teams are invited to apply to an award category or to nominate others that they work with.

All completed applications are assessed by an expert panel of judges. All finalists are invited to the awards ceremony on Tuesday 29th October 2019 from 5:30pm at the ASB Waterfront Theatre in Wynyard Quarter, Auckland where the winners will be revealed.

The Health Excellence Awards are one of the ways we recognise and celebrate the dedication of our people and inspire others by sharing their work.

## Who can enter?

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Applications are invited from Waitematā DHB employees and contractors, primary care and community organisations, GP practices, NGOs and Kaupapa Māori providers all of whom provide services to the Waitematā DHB population that keep our community fit, well and healthy.

Whether you are in a clinical or non-clinical position, you are encouraged to apply. Each project or person can only be entered into one award category.

You can either put your own project forward or nominate a project, initiative or person that you think is a shining example of health excellence.

## The Categories

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There are 8 awards that can be entered by individuals or teams:

AWARD CATEGORIES	SUBMISSION CRITERIA
<b>Excellence in Health Outcomes</b>	For teams or individuals who have improved care, patient safety or health outcomes for WDHB population. These improvements can be large system improvements or localised improvements.
<b>Excellence in Patient Experience</b>	For teams or individuals to recognise and reward innovative initiatives which aim to understand and directly improve the experience of our patients and their whānau.
<b>Excellence in Equity</b>	For a project, person or team that has overcome inequities in access, outcomes and experience by engaging with communities and creating or strengthening strategic partnerships.
<b>Excellence in Leadership</b>	For individuals who demonstrate compassionate leadership, courage, exemplary team building and our organisational values.
<b>Excellence in Primary and Community Care</b>	For healthcare organisations, teams or individuals who have implemented innovative solutions to provide care closer to home and improve access, outcomes and well-being in the community.
<b>Excellence in Innovation</b>	For teams or individuals who have implemented creative, innovative ideas that have improved health outcomes or the experience of patients, whānau or staff.
<b>Young Employee of the Year</b>	To acknowledge a young person (under the age of 30) who has made an outstanding contribution to our organisation or community, through the outcomes they have achieved.
<b>CEO Outstanding Contribution Award</b>	The CEO award will be presented to the project person or team who has made an outstanding contribution to the organisation, improved health outcomes or patient experience.

## Questions to address in your submission

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### **Abstract (no more than 150 words)**

#### **What were you trying to achieve?**

*Outline the importance or aim of your work.*

#### **What did you do?**

*Outline the completed activities.*

#### **How did you involve people?**

*Describe the different people impacted by your work and the ways that you included them.*

#### **Did you make a difference?**

*Outline the results achieved. Include any relevant data / graphs / feedback showing improvements.*

#### **How does your work demonstrate our values?**

*Describe how your submission shows our organisational values in practice.*

#### **Where to from here?**

*Outline next steps, how is your work sustainable, scalable.*

*What lessons did you learn or what might you do differently next time.*

***We encourage you to also be creative with your submission, for example, feel free to include short videos (no more than 30 seconds duration), images, etc.***

***Please note that file size cannot exceed 20MB.***

## Questions for Young Employee of the Year Nominations

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***The judging criteria for this nomination will align with the IPANZ Young Professional Award criteria.***

### **Brief description**

*In a 20 word statement briefly describe the Young Employee.*

### **Vision & strategic thinking**

*Outline how this individual demonstrates vision and strategic thinking within an organisation, the public sector, and/or the wider community.*

### **Innovation**

*Outline how this individual has implemented creative, innovative ideas that have improved health outcomes or the experience of patients, whānau or staff*

### **Leadership**

*Outline how this individual demonstrates compassionate leadership, courage, exemplary team building and our organisational values.*

### **Results**

*Provide evidence that this individual has achieved real results and improvement in at least one of the following:*

- health outcomes or the experience of patients, whānau or staff*
- organisation performance in terms of productivity, efficiency or effectiveness*

## Judging process and criteria

Applications will be assessed by a panel of internal and external experts using the published criteria below:

### Judging Criteria Table

SCORE 1-5 THIS SUBMISSION/NOMINATION...

#### Connected

We need to be connected with our community. We need to be connected within our organisation — across disciplines and teams. This is to ensure care is seamless and integrated to achieve the best possible health outcomes for our patients/clients and their families.

“connected”

Shows improved systems, processes or pathways to ensure care is seamless and integrated?

Demonstrates collaboration across departments/ disciplines and/or organisations?

Shows collaboration with patients, whānau and staff?

#### With Compassion

We see our work in health as a vocation and more than a job. We are aware of the suffering of those entrusted to our care. We are driven by a desire to relieve that suffering. This philosophy drives our caring approach and means we will strive to do everything we can to relieve suffering and promote wellness.

“with compassion”

Demonstrates kindness, caring and a willingness to help others?

Shows thoughtfulness about other people and exemplify “putting yourself in other people’s shoes”?

Supports the privacy and dignity of patients, whānau and staff?

#### Better, Best, Brilliant

We seek continuous improvement in everything we do. We will become the national leader in health care delivery.

“better, best, brilliant”

Provides creative solutions to problems or new ways of doing things?

Has the potential for sustainability and scalability?

Describes lessons learnt or things you would do differently next time?

#### Everyone Matters

Every single person matters, including patients, clients, family members and staff members.

“everyone matters”

Reflects diversity and inclusion?

Shows evidence of listening to, and understanding what makes a difference to patients, whānau and staff?

Demonstrates improvements in equity?

**Subtotal Score**

**/60**

Judging Criteria Table (Cont'd)	SCORE 1-5	THIS SUBMISSION/NOMINATION...
<b>Better Health Outcomes</b>		Describes why this was an important area to address?
		Demonstrates measurable improvement in health outcomes?
		Has the potential to inform best practice?
<b>Enhanced Patient Experience</b>		Describes why this was an important area to address for patients, whānau and staff?
		Demonstrates measurable improvement or impact?
		Describes how feedback was communicated to patients, whānau and staff?
<b>Subtotal Score</b>	<b>/30</b>	
<b>Overall Presentation Score</b>	<b>/10</b>	Quality, design and creativity of submission
<b>Total Score</b>	<b>/100</b>	

## Scoring Table

SCORE	RATING	DESCRIPTION
1	Poor	Significantly below standard
2	Insufficient	Below standard
3	Satisfactory	Just meets criteria
4	Good	Meets criteria well
5	Excellent	Exceeds criteria

The judges will choose up to 3 finalists for each category, and please note that the judges' decision will be final.

The finalists for the Health Excellence Awards 2019 will be announced by 31st August 2019; and the winners will be announced at the gala evening event on 29th October 2019.

The finalists may be asked to submit further information to support their application and help the judging panel make their final decision to select a winner.

## How to enter

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Please read the Health Excellence Awards entry rules and the category criteria before submitting an application. You can find the criteria and the electronic application process by going to [hea.waitematadhb.govt.nz](http://hea.waitematadhb.govt.nz)

The closing date for the HEA Awards is ~~Sunday 2nd June 2019~~. Entry deadline now extended to midnight on Sunday 30 June 2019. Applications received after this date will not be considered by the judges.

## Health Excellence Awards Entry Rules

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1. The Waitematā District Health Board Health Excellence Awards (HEA) are open to all employees of Waitematā DHB and those who work with Waitematā DHB in the community to support our population to be healthy.
2. Entrants may self-nominate or be nominated by another colleague.
3. Individuals or teams may enter the Waitematā HEA.
4. You can enter as many categories suitable to you, as long as they are with different projects/initiatives. You can not apply one project across multiple categories.
5. Each project/initiative must either be recently completed, or still in progress, and must not have been submitted to the previous year's HEA.
6. All applications for the awards must be submitted by ~~2nd June 2019~~.  
Now extended to 30 June 2019.  
Applications received after this date will not be considered by the judges.
7. The total word count of your abstract should not exceed 150 words.  
This excludes any tables, images, or video content.
8. If you are a finalist, the judging panel may ask you to provide further information about your entry.
9. Information provided in any application will be held by Waitematā DHB for the purpose of assessing the applications and promoting the awards. In submitting an application, applicants consent to the publication of some or all of the information contained within their application on the HEA website and through other Waitemata DHB media channels.
10. All finalists and winners may be photographed for publicity purposes before and during the awards.
11. Finalists and winners may be asked to take part in a short video that will be used at the awards and for any post publicity about the awards and/or on our HEA website.



## Key dates to remember!

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- Applications open on 1st April 2019
- Applications close on ~~2nd June 2019~~ – Entry deadline now extended to midnight on Sunday 30 June 2019.
- Finalists will be announced on 31st August 2019
- The winners are revealed at the awards evening on 29th October 2019

## Contact

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For more information email: [hea@waitematadhb.govt.nz](mailto:hea@waitematadhb.govt.nz)

**Remember applications close at  
midnight on ~~Sunday 2 June 2019!~~**

**Entry deadline now extended to  
midnight on Sunday 30 June 2019.**

**Good luck with your submissions!**