



WAITEMATĀ HEALTH EXCELLENCE AWARDS

Application Pack

Contents

Introduction	03
Who can enter?	03
The Award Categories	04
Questions to address in your submission	05
Judging Criteria	06
How to enter	08
Health Excellence Awards Entry Rules	08
Key dates to remember!	09
Contact	09

Introduction

Applications for the 2021 Health Excellence Awards are now open through to midnight on Sunday 16th May 2021.

The Waitematā District Health Board Health Excellence Awards are open to anyone who works within the DHB or provides health services within the Waitematā district.

We are looking to celebrate everything our people do to improve health outcomes and patient experience.

Anyone from the Waitematā DHB community are invited to nominate or apply as teams or individuals to an award category.

All completed applications are assessed by a specially selected panel of judges. All finalists are invited to the awards ceremony on Tuesday 15th June 2021 from 5:30pm at the Maritime Room, Princes Wharf, Auckland CBD. This will be a special celebration for all finalists including acknowledgements for the winners of each category.

The Health Excellence Awards are one of the ways we recognise and celebrate the dedication of our people and inspire others by sharing their work.

Who can enter?

Applications are invited from Waitematā DHB employees and contractors, Kaupapa Māori providers, primary care and community organisations, GP practices, NGOs all of whom provide services to the Waitematā DHB population that helps care for our community wellbeing.

This is an opportunity for anyone to have their efforts recognised. We welcome nominations and submissions from across our teams, departments and services.

Each nomination or submission can only be considered under one award category. Individuals or teams can enter multiple projects under different award categories.

If you know of a project, team or person that is a shining example of health excellence, please nominate or encourage their submission! We look forward to your entry!

The Categories

There are 9 awards that can be entered by individuals or teams:

AWARD CATEGORIES	SUBMISSION CRITERIA
Excellence in Health Outcomes	For teams or individuals who have improved care, patient safety or health outcomes for WDHB population. These improvements can be large system improvements or localised improvements.
Excellence in Patient Experience	For teams or individuals to recognise and reward innovative initiatives which aim to understand and directly improve the experience of our patients and their whānau.
Excellence in Equity	For a project, person or team that has overcome inequities in access, outcomes and experience by engaging with communities and creating or strengthening strategic partnerships.
Excellence in Leadership	For individuals who demonstrate compassionate leadership, courage, exemplary team building and our organisational values.
Excellence in Primary and Community Care	For healthcare organisations, teams or individuals who have implemented innovative solutions to provide care closer to home and improve access, outcomes and well-being in the community.
Excellence in Innovation	For teams or individuals who have implemented creative, innovative ideas that have improved health outcomes or the experience of patients, whānau or staff.
Young Employee of the Year	To acknowledge a young person (under the age of 30) who has made an outstanding contribution to our organisation or community, through the outcomes they have achieved.
CEO Outstanding Contribution Award	The CEO award will be presented to the project person or team who has made an outstanding contribution to the organisation, improved health outcomes or patient experience.
Professional Development for Māori Health	Four awards for individuals/teams who have contributed to Māori health, for their professional development: 1. CEO's choice – two Kaupapa Māori awards (by Māori, for Māori) 2. Two Open Awards for contribution to Māori health

Questions to address in your submission

Abstract (no more than 150 words)

What were you trying to achieve? *Outline the importance or aim of this project.*

What did you do? *Outline the completed activities.*

How did you involve people? *Describe the different people involved (e.g. staff, patients, whānau, community members) and the ways that they were included.*

Did you make a difference? *Outline the success measures and results achieved. Include any relevant data / graphs / feedback showing improvements.*

How does your work demonstrate our values? *Describe how your submission shows our organisational values in practice.*

Where to from here? *Outline next steps, how is your work sustainable, scalable. What lessons did you learn or what might you do differently next time.*

What lessons were learnt? *Describe anything you would do differently next time, or acknowledge as a successful learning.*

10 points can be gained for creativity and presentation!

We encourage you to be creative and use visuals in the submission, for example, feel free to include short videos (no more than 30 seconds duration), images, PowerPoint slides, infographics, etc.

Please note that the file size cannot exceed 50 MB per file upload.

Questions for Young Employee of the Year Nominations

The judging criteria for this nomination will align with the IPANZ Young Professional Award criteria.

Brief description *In a 20 word statement briefly describe the Young Employee.*

Vision & strategic thinking *Outline how this individual demonstrates vision and strategic thinking within an organisation, the public sector, and/or the wider community.*

Innovation *Outline how this individual has implemented creative, innovative ideas that have improved health outcomes or the experience of patients, whānau or staff*

Leadership *Outline how this individual demonstrates compassionate leadership, courage, exemplary team building and our organisational values.*

Results *Provide evidence that this individual has achieved real results and improvement in at least one of the following:*

- *health outcomes or the experience of patients, whānau or staff*
- *organisation performance in terms of productivity, efficiency or effectiveness*

Judging criteria

Applications will be assessed by a panel of internal and external experts using the published criteria below:

Judging Criteria Table

SCORE 1-5 THIS SUBMISSION/NOMINATION...

Connected

We need to be connected with our community. We need to be connected within our organisation — across disciplines and teams. This is to ensure care is seamless and integrated to achieve the best possible health outcomes for our patients/consumers and their whānau.

“connected”

Shows improved systems, processes or pathways to ensure care is seamless and integrated?

Demonstrates collaboration across departments/ disciplines and/or organisations?

Shows collaboration with patients, whānau and staff?

With Compassion

We see our work in health as a vocation and more than a job. We are aware of the suffering of those entrusted to our care. We are driven by a desire to relieve that suffering. This philosophy drives our caring approach and means we will strive to do everything we can to relieve suffering and promote wellness.

“with compassion”

Demonstrates kindness, caring and a willingness to help others?

Shows thoughtfulness about other people and exemplify “putting yourself in other people’s shoes”?

Supports the privacy and dignity of patients, whānau and staff?

Better, Best, Brilliant

We seek continuous improvement in everything we do. We will become the national leader in health care delivery.

“better, best, brilliant”

Provides creative solutions to problems or new ways of doing things?

Has the potential for sustainability and scalability?

Describes lessons learnt or things you would do differently next time?

Everyone Matters

Every single person matters, including patients, consumers, community members, whānau and staff.

“everyone matters”

Reflects diversity and inclusion?

Shows evidence of listening to, and understanding what makes a difference to patients, whānau and staff?

Demonstrates improvements in equity and consideration for treaty responsiveness?

Subtotal Score

/60

Judging Criteria Table (Cont'd)	SCORE 1-5	THIS SUBMISSION/NOMINATION...
Better Health Outcomes		Describes why this was an important area to address for the Waitematā DHB population?
		Demonstrates measurable improvement in health outcomes?
		Has the potential to inform best practice?
Enhanced Patient Experience		Describes why this was an important area to address for patients, whānau, community members and staff?
		Demonstrates measurable improvement or impact?
		Describes how feedback was communicated to patients, whānau, community members and staff?
Subtotal Score	/30	
Overall Presentation Score	/10	Quality, design and creativity of submission
Total Score	/100	

Scoring Table

SCORE	RATING	DESCRIPTION
1	Poor	Significantly below standard
2	Insufficient	Below standard
3	Satisfactory	Just meets criteria
4	Good	Meets criteria well
5	Excellent	Exceeds criteria

The judges will choose up to 3 finalists for each category, and please note that the judges' decision will be final.

The finalists for the Health Excellence Awards will be announced by (date to be confirmed); and the winners will be announced at the gala evening event on 15th June 2021.

The finalists may be asked to submit further information to support their application and help the judging panel make their final decision to select a winner (e.g. in the event of a tied score).

How to enter

Please read the Health Excellence Awards entry rules and the judging criteria before submitting an application. You can find the criteria and the electronic application process by going to hea.waitematadhb.govt.nz

The closing date for the HEA Awards is (date to be confirmed). Applications received after this date will not be considered by the judges.

Health Excellence Awards Entry Rules

1. The Waitematā District Health Board Health Excellence Awards (HEA) are open to all employees of Waitematā DHB and those who work with Waitematā DHB in the community to support our population to be healthy.
2. Entrants may self-nominate or be nominated by another colleague. Completion of submission and abstract can be done by the nominator.
3. Individuals or teams may enter the Waitematā HEA.
4. Teams/projects can enter as many categories suitable to the team/project, as long as they are with different projects/initiatives. **You cannot apply one project across multiple categories.**
5. Each project/initiative must either be recently completed, or still in progress, and must not have been submitted to previous HEA's.
6. All applications for the awards must be submitted by (date to be confirmed). Applications received after this date will not be considered by the judges.
7. The total word count of the **abstract** should not exceed 150 words. The entire submission however has no word limit.
8. If the project/team is a finalist, the judging panel may ask for further information about the entry.
9. Information provided in any application will be held by Waitematā DHB for the purpose of assessing the applications and promoting the awards. In submitting an application, applicants consent to the publication of some or all of the information contained within their application on the HEA website and through other Waitematā DHB media channels.
10. All finalists and winners may be photographed for publicity purposes before and during the awards. Participants can decline being photographed or recorded.
11. Finalists and winners may be asked to take part in a short video that will be used at the awards and for any post publicity about the awards and/or on our HEA website. Participants can decline being photographed or recorded.

Key dates to remember!

- Applications open on now
- Applications (extended) close on Sunday 16th May 2021 (midnight).
- Finalists will be announced on Monday 31st May 2021.
- The winners are revealed at the awards evening on 15th June 2021.

Contact

For more information email: hea@waitematadhb.govt.nz
or check out the FAQ section on our website: hea.waitematadhb.govt.nz

Visit the link below for a guide to making simple videos.

<https://vimeo.com/showcase/7464404>

Password: waitemata

**Mauria te pono. Believe in yourself.
Good luck with your submissions!**